

# Great Basin Chapter, Air and Waste Management Association Board Meeting

**Minutes for November 13, 2001**

**Present:** George Wilkerson, Jose Garcia, Russ Christensen and Lynn Hill.

Meeting called to order by Russ Christensen at 12:00 PM. Agenda was provided.

1. Minutes of Last Meeting (September 11, 2001): The Board approved the minutes of the last meeting. All action items from the last meeting have been addressed.
2. Treasurer's Report: George Wilkerson presented the latest financial statement for the Chapter dated October 31, 2001. Total assets as reflected in the checking account balance are now \$5,074.26. Expenses during the past month included GBC's Fall Lunch at Diamond Lil's. The cost of this activity was \$402.75. George collected \$195.00 from members providing for a net cost to GBC of \$207.75. All service charges billed to GBC's by the bank have been reversed. The financial statement continues to reflect the \$3,000 loan paid to the National office and the \$8,360 remaining from the education fund at the National office. Total assets with these amounts are \$16,434.26.
3. Programs: Fall Luncheon was reviewed and all board members agreed that participation was very good even with short notice. Accommodations were a little tight, however, they were determined by Diamond Lil's staff based on our final headcount. The net cost to GBC was a little higher than anticipated but not unmanageable. Some of the factors driving up the cost include a misunderstanding in the "per plate" pricing (\$10.95 vs. \$9.95) and our failure to account for tax and gratuity. George also believes that there might be a couple of members who forgot to pay. It might be a good idea to provide George with someone to assist him in collecting money and keep records in future activities. Overall the lunch was a success. Jose will prepare a thank-you note to Dianne for Clive to sign on behalf of GBC.

The next luncheon will be held in January at a location to be decided by input from members. In order to assist in preparing a list of possible topics for our next lunch presentation, Jose compiled information on the various committees and forums sponsored by WRAP to address Regional Haze issues. By looking into the agendas of some of these committees and forums we can generate a list of potential subjects of interest for our members. A very important consideration to be made while compiling this list is the fact that we should try focus on finding a local guest speaker. Board members agreed that it would be hard to justify the cost of flying in (and maybe housing) somebody for a 30-minute presentation. Jose will work with DEQ folks to identify the capabilities of local resources including other state agencies and citizen groups. Once the list is compiled it will be circulated among our members for their input.

By-Law Review: Tim is in the process of circulating the proposed by-law revisions via e-mail to the GBC membership for approval. It was suggested to limit the membership comment period to 10-days in order to be able to have the revised by-laws in place by January 1<sup>st</sup> (the proposed beginning of GBC's fiscal year).

Education: Cheryl Heying files on education were given to our new education director Lynn Hill. Lynn requested Cheryl's office number in case of questions. Jose will e-mail it to him.

4. Next Meeting: The meeting was adjourned at 12:30 PM. The next meeting was scheduled for December 11, 2001.

**Action Items:**

Jose will:

Prepare Thank-You to Dianne

Compile list of possible topics for next lunch after consulting with DEQ staff

Coordinate with Tim to distribute survey of Regional Haze topics for next lunch along with choice of restaurants

Forward Cheryl's number to Lynn Hill.

Prepare and distribute minutes from November's board meeting

Tim will:

Distribute proposed by-law revisions and compile member comments (if any) for discussion during December's board meeting.