

Great Basin Chapter, Air and Waste Management Association Board Meeting

Minutes for February 11, 2003

Present: Clive Mecham, George Wilkerson, Russ Christensen, Mike Tomko, Glenn Roberts, Judy Moran, Renee Zollinger, Rick Sprott, Greg Alex (for Pete Stoll), and Joe Martone, Kevin Ovard.

Meeting called to order by Russ Christensen at 12:00 pm. Agenda was provided.

1. Minutes of Last Meeting (January 14, 2003): The Board approved the minutes of the last meeting.
2. Webcast Evaluation: The Board discussed the January 29 webcast sponsored by the Chapter and held at Battelle. Thirty people attended the webcast. Once the cost of the webcast (\$225) was covered, AWMA made \$310 which will be split evenly between the home office and the Great Basin Chapter. Joe gave George Wilkerson the funds received at the site. Attendees filled out evaluation forms. Joe gave these to Judy to compile and send on to the home office. Publicizing the webcast was difficult; we need to make sure we can get information posted and emails sent out to the membership.
3. Treasurer's Report: George Wilkerson reported that there was no change in the financial statement since the January 1, 2003 statement. Total assets as reflected in the checking account balance are still \$4,784.36. No income or expenses were recorded during January 2003

Russ received a letter from the national office saying that they had sent our annual interest payment (on the association reserve fund loan) of \$153.00. George has not received that money yet

There is no resolution yet on the availability of funds from our "education" account held by the national office. The Board decided to request funds from this account to fund student scholarships this year. Russ and Deanna will draft a letter asking for a distribution of \$3000 to give out for scholarships.

Including the outstanding loans, the Chapter has total assets of \$16,144.36.
4. Membership Committee Report: Glenn reported that there has been no change in membership roles in the past month; the Great Basin Chapter still has about 100 members. Glenn would like to distribute membership applications, along with information about the Chapter and a schedule of events for 2003, to key agencies and companies to promote membership.
5. Communications: Russ suggested that the Communications Director focus on spreading information about AWMA and the Great Basin Chapter in the media (journals, newsletters, newspapers, etc.).

6. Programs:

Update on MON MACT Rules video conference – February 24, 2003; this webcast appears to have limited applicability to facilities in Utah, and would not likely be well attended. Therefore, the Board decided not to sponsor this webcast.

Pollution Prevention Association (P2) conference – November 6-7 (tentative dates), 2003. They are still interested in co-sponsoring the conference with AWMA. Judy will go to the planning meeting in February and act as liaison during the initial planning stages.

Chapter Meetings – The schedule for the upcoming year is starting to take form, as follows:

March 26, 2003 – Banquet with Rocky Anderson as guest speaker. Rocky Anderson is available from 7 to 8 pm, dinner could be served from 6:30 to 7:15, with 45 minutes for his talk and questions/answers. Decided on menu of chicken, vegetarian and prime rib entrees, decided to charge \$25/\$35/\$15 for members/non-members/students. Decided to actively pursue sponsors to defray costs, Glenn will spearhead.

May 2003 – Lunch [Need to find a place, Tony Roma's is noisy. Possibly find a speaker from Homeland Security? Rick Sprott to find out who to contact.]

September 2003 – Tour [Kennecott tentatively selected. Mike Tomko to look into setting up.]

November 2003 – lunch and/or P2 Conference

7. Other: Rocky Anderson has a conflict and can not speak at the National Meeting in San Diego in June. Therefore, the local Chapter is no longer being asked to help him cover travel costs. Joe announced that Rick Sprott will be on the National ballot for Director in the Government sector.
8. Next Meeting: The meeting was adjourned at 1:30 pm. The next meeting was scheduled for March 11, 2003, at noon in MSI's office.

Action Items:

- ◆ Judy will summarize the webcast evaluation forms for discussion at next meeting, then send them on to the home office.
- ◆ Rick will get a sample letter from Sheryl and email it to Russ. Russ and Deanna will use this letter to request scholarship money from the National office.
- ◆ Glenn will work toward distributing info on the Chapter and upcoming activities to target potential member groups.
- ◆ Pete will put pictures of officers on the website and call Rick Sprott to hook up with the DAQ Public Affairs person for help on how to get information into the media.

- ◆ Rick Sprott will look into who to talk to at Homeland Security about being/providing a guest speaker for a lunch meeting.
- ◆ Greg Alex will get old banquet program from Tim Anders and send to Kevin Ovard.
- ◆ Kevin Ovard will put together banquet program.
- ◆ Judy will contact Lisa to confirm the Mayor's talk time, get a title and an abstract (and a short biography?).
- ◆ Judy will get back with the Hilton regarding the menu and the timing for cocktails/dinner.
- ◆ Pete will do a press release about the banquet and the Mayor's talk.
- ◆ Mike will arrange a gesture of appreciation for Rocky for talking at the banquet.
- ◆ All Board members will email Glenn with their company's commitment for sponsorship, plus the names of three other companies to contact for sponsors.
- ◆ Mike Tomko will coordinate with Kennecott to host a ½ day tour in September.