

Great Basin Chapter, Air and Waste Management Association Board Meeting

Minutes for January 20, 2004

Present: Russ Christensen, Mike Tomko, Kevin Ovard, Renee Zollinger, George Wilkerson, Glenn Roberts,

Absent: Judy Moran, Deanna Anderson, Joe Martone, Rick Sprott, Elizabeth Lowes

Meeting called to order at 12:00 pm. Agenda was provided.

1. Minutes of Last Meeting (December 9, 2003): The Board approved the minutes of the last meeting, with the correction of a typographical error on page 2. New minutes attached.
2. Introduction of New Board: The new Board of the Great Basin Chapter was voted in during early January. Only one candidate was found for Secretary, Treasurer, and Membership Director, so these positions were not balloted. Multiple members expressed interest in the Vice Chairman and Communications Director positions, so ballots were sent out January 5, and were counted January 9. The new Board is as follows:

Chairman	Mike Tomko
Vice Chairman	Kevin Ovard
Past Chairman	Russ Christensen
Treasurer	George Wilkerson
Secretary	Renee Zollinger
Communications Director	Elizabeth Lowes
Membership Director	Glenn Roberts
Programs Director	Judy Moran
Education Director	Deanna Anderson

Action Items: Mike will review bylaws to verify that our election ballot met the requirements. Renee will notify National of the new Board composition. We will introduce Liz and discuss the roles of the different Board members and the Chapter at the February meeting.

3. Review of Action Items: The following action items were addressed.
 - Clive called Christy at National to restate our position that we want the money reimbursed for use in our scholarship program. Christy agreed to this and they will issue us a check reimbursing us for the \$8,360. The Board discussed whether this money was originally restricted to educational uses and/or needs to be segregated. None of the Board members has any information that the money is restricted; therefore, it will be placed in the general fund.

Action Items: George will track this and let us know when the money comes in, or if it appears delayed.

- Deanna has notified candidates of the awards. She will invite them to the Spring Banquet. She could not identify a reliable method to pay the scholarship straight to their respective schools to be applied against tuition, and asked to have checks sent directly to scholarship winners. The Board would like more clarification on why the money can't be paid through the school, but is not opposed to paying the students directly if that's the best option.

Action Items: George will contact Deanna to discuss logistics of paying the students directly or through schools, and will work with her on developing a cover letter to send the checks out. Deanna will invite students to the March banquet.

- **Action Item:** Deanna is still looking into involving AWMA members (possibly student members) as judges for State Science Fairs and/or providing award(s). She will provide a report next meeting.
- Judy forwarded minutes from the P2 meeting, but did not have info on conference statistics/feedback from P2. The Board discussed whether the P2 conference met our objectives and provided value, and concluded that it provided networking opportunities but was otherwise not significantly rewarding. If we participate next year, we would like to find ways to participate more fully and make it more relevant and valuable to AWMA members. The Board would like to get feedback from Judy.

Action Item: Discuss conference in February and get Judy's feedback before deciding whether to pursue this conference next year.

- March banquet speaker. No progress made on this issue.

Action Item: Mike will look into whether Mike Leavitt would be available to speak at March banquet. Mike will also call Rick Sprott and ask him to contact Robbie Roberts. The Board will work together through email in January to pin down a speaker prior to our February meeting.

- Pete took care of emailing solicitations and ballots. Glenn was able to get a few more email addresses for Pete.

4. Treasurer's Report: One expense last month: \$129 was spent on newsletter costs. The Chapter currently has a checking balance of \$10,044.74. The \$8,360.00 in education monies with National is coming. Annual financial report is due.

Action Item: George will put together annual financial report for National.

5. Membership Committee Report: The membership stayed at 99 for the Great Basin Chapter. Next month, the Board will discuss ways to diversify our membership.

Action Item: Glenn will mock up a recruiting flyer for us to look at next month. We will identify the best actions to recruit members, and increase diversity.

6. **Education.** Three scholarships were awarded to: Steven Curtis, Frank Olson, and Yanna Liang. No other report this month.
7. **Communications:** Liz and Pete will get together later this month to hand off information. The Board will let Liz decide if she needs an intern to perform the day-to-day web management associated with this position. George offered to help with that task.
8. **Programs:**

Last year we did a couple webcasts, a lunch meeting, a tour, the banquet and the P2 conference. The webcasts were well received and valuable. The Board would like to know and advertise what the National AWMA is offering, and be able to give our members more notice.

The March banquet needs to be planned now. The Board would like to get Mike Leavitt to be the speaker, but it may not be feasible. A second choice would be Robbie Roberts, EPA Region 8. The Board will pick a date based on speaker availability.

Action Items: Mike to work with Judy and Board to identify a speaker over the next couple weeks. Mike will talk to Judy about tracking down information on the webcasts, events, and conferences coming up in AWMA so we can get them on our schedule.

9. **Other:** None at this time.
10. **Next Meeting:** The meeting was adjourned at 1:15 pm. The next meeting was scheduled for February 10, 2004.