

Great Basin Chapter, Air and Waste Management Association Board Meeting

Minutes for April 10, 2007

Meeting called to order at 12:00 pm. Meeting held at Offices of Meteorological Solutions Inc., 2257 South 1100 East Suite #2F

Present: Lynn Menlove, George Wilkerson, Kevin Ovard, Erin Hallenburg, Dave Hansell, Steve Christiansen, David Jelmini.

Absent: Deanna Anderson, Regg Olsen

Minutes of Last Meeting (March 13, 2007): The minutes were approved.

Treasurer:

- a. George provided a copy of the monthly financial statement to the board. The current balance in the account is \$10,248.55 (as of April 1, 2007).
- b. George has received a check from the Rocky Mountain Section for \$595 for past dues – this amount will be posted to the next treasury report.

2. Programs:

- a. Discussed the Spring Dinner which will be held at Little America on Wednesday, April 18th at 6:00 p.m. (social hour) with dinner at 7:00 p.m. Robert Kirby will be our speaker and will begin after the scholarship awardees are recognized. The following were also discussed:
 - i. Reviewed the current list of sponsors and attendees. Since we need to confirm a headcount with Little America tomorrow, everyone was asked to check the status of members on their contact list and get any changes to Erin by noon tomorrow.
 - ii. The format of the dinner program was discussed. Erin will introduce Lynn, who will then introduce each scholarship winner and let them speak for a few minutes. Lynn will next introduce Robert Kirby.
 - iii. Board members should arrive at Little America between 5-6 pm to help with any last minute set-ups. George will bring name tags and the powerpoint presentation.
- b. The presentation of the digital opacity camera system (DOCS) has been set for June 13th at 12:30 pm and will be held at the DEQ conference room. More information will be sent out to members later this month.
- c. ACTION ITEMS:
 - i. Dave Hansell will confirm with Steve Rasmussen on his availability for a DOCS presentation in the June timeframe.
 - ii. Lynn Menlove will reserve room at the DEQ offices

iii. Erin will prepare an announcement to be sent to all members

3. **Membership Committee** –

- a. Dave Hansell reported that we currently have 89 members with 4 new members and 7 dropped members. Most of those dropped had end dates of 3/31/07, and it is assumed that many of them have just not renewed yet, but will do so in the near future.

4. **Education Committee**

- a. No report was available.
- b. The Cedar City fair sent back their check since it arrived too late.
- c. We sponsored the Utah Science Center and BYU science fair by sending donations of \$50 each. We never got the correct address for Weber State, so their science fair was not sponsored this year.

5. **Communications:**

- a. Kevin has prepared a draft program for the dinner and plans to finalize it this Friday. He will send the dinner program to all members on Friday as one final reminder about the dinner meeting next week.
- b. Kevin has started working on the spring newsletter. Lynn has written his article. Decided to wait until after the dinner to include this in the newsletter as well as an article from Steve Christiansen, who will be attending the leadership training program this weekend.
- c. ACTION ITEMS:
 - i. Kevin will send an email to the members regarding the dinner.
 - ii. Kevin will work on newsletter

6. **Other Issues:**

- a. We will not participate in the Officers Webcast scheduled for Mar 27 but will obtain the DVD and watch at some future date.
ACTION ITEMS: Lynn will get a copy of the DVD
- b. Lynn has sent in the annual report.
- c. We need to start working on a location for the annual tech tour this fall. This will be further discussed at the next meeting. Kennecott was mentioned as one possible site.

7. **Next Meeting:** The next meeting was scheduled for Tuesday, May 8, 2007.