

Great Basin Chapter, Air and Waste Management Association Board Meeting

Minutes for April 20, 2004

Present: Mike Tomko, Renee Zollinger, George Wilkerson, , Rick Sprott, Kevin Ovard, Elizabeth Lowes, Joe Martone

Absent: Russ Christensen, Glenn Roberts, Judy Moran, Deanna Anderson

Meeting called to order at 12:00 pm. Agenda was provided.

1. Minutes of Last Meeting (March 9, 2004): The Board approved the minutes of the last meeting with the correction of several typographical errors.

2. Review of Election Process:

The bylaws do not discuss how to handle a mid-term resignation. The definitions of terms are confusing. Joe gave Mike a document from National with information on AWMA in it. Mike will look through the material and clarify/simplify our bylaws and develop a transition plan if one doesn't exist. Joe pointed out that National elections are going on right now, with only a few days left.

Action Items: Mike will clarify the bylaws in general, and in particular with respect to elections and terms. This will be completed by December. Elizabeth will email membership and remind everyone to vote.

3. Treasurer's Report: The Chapter had a checking balance of \$6,376.90 on April 1. Receipts from the March banquet totaled \$2,085.00. Expenses from the banquet totaled \$2,752.84 . We still expect a \$400 refund from the Hilton. No other activity during March. The \$8,360.00 in education monies with National have not been received yet. Joe believes that National won't send out checks. They may send a letter saying money is unfrozen now. Then we can submit an education plan to them, and they will pay the associated costs out of the education money.

Action Items:

- George will call Joellane Sweithlem at National to find out how the process will work, and find out how we can access that money for next year's scholarship.
4. Membership Committee Report: The membership is at 91 for the Great Basin Chapter.

We need to fill in the upcoming activities so Glenn can finalize the recruiting flyer for printing.

Action Items:

- Glenn will update the flyer to announce the Lunch Meeting in May and a Facility Tour in September, with time/place to be announced later.
5. Education. The Board discussed the upcoming scholarships. The Board agreed that all 4-year schools should be able to compete for the scholarship, including BYU, UVSC, U of U, Weber, Utah State, Westminster, Snow College, and SUU. If Deanna concurs, we will have her publicize the scholarship opportunity at all appropriate schools. The Board questioned why we only got three applications last year. The Board would like to discuss how we publicize them.

Action Items:

- Deanna will brief us at the next meeting on how AWMA gets the information on scholarships out to the schools.
6. Communications: Liz is working to get up to speed on web management. She will ask George for some assistance and will get the web site updated.

Action Items:

- Renee will send Elizabeth a set of corrected minutes to post on the website.
7. Programs:
- March Banquet:*** Final headcount was 40. We will probably about break even when all costs and contributions/refunds are in. The talk was general, and seemed well received.
- May Luncheon:*** High priority to find a speaker for luncheon. Jon Huntsman has not returned calls. The Board believes that growth-related issues would be of interest. Potential speakers include: Peter McMahon, Vicki Varella, John Potts, Pamela Atkinson. The Board asked Mike to pursue Peter McMahon of Kennecott Land. May is best, but we could bump to June if necessary if that will give people more notice. Once Mike has a commitment, he'll call Judy to line up place.
- September Tour:*** Judy has talked to people from Hollycorp about possibly touring their facility in the Fall. The Board was very interested in this tour, and suggested that Hollycorp could address some of the issues surrounding converting to the new low-sulfur fuels. Only concern is the noise levels; we'd like to suggest small tour groups so that participants can hear.
- Annual Conference:*** We will discuss next time. Be prepared to talk about topics and venues.

Action Items:

- Mike to pursue speaker for May, and call Judy and Glenn with info.
 - Ask Judy to send out questionnaire to membership to find out what topics and speakers they are interested in. We could still do a drawing for a prize to generate response.
 - Pursue Hollycorp for fall tour.
 - Everyone to think of topics for the mini-conference. Rick to talk to other environmental directors about current relevant topics.
8. Other: Joe Martone passed out an update on Association activities for Council Leadership (attached). Renee passed out copies of the Annual Report for 2003.

Elizabeth volunteered to call Glenn and Judy to give them a heads-up about their Action Items.

9. Next Meeting: The meeting was adjourned at 1:00 pm. The next meeting was scheduled for May 11, 2004.