

## Great Basin Chapter, Air and Waste Management Association Board Meeting

### Minutes for February 14, 2006

**Present:** David Jelmini, Dave Hansell, Joe Martone, Lynn Menlove, Alex Hildebrand, Deanna Anderson, Judy Moran, Steve Vardiman and Regg Olsen.

**Absent:** Kevin Ovard, George Wilkerson, Rick Sprott

Meeting called to order at 12:00 pm.

David welcomed the new board members and others willing to help. The board for 2006 will be as follows:

David Jelmini	Chair
Kevin Ovard	Past Chair
Lynn Menlove	Vice Chair
George Wilkerson	Treasurer
Regg Olsen	Secretary
Judy Moran	Programs Director
Deanna Anderson	Education Director
Dave Hansell	Membership Director
Alex Hildebrand	Communications Director

Steve Vardiman was also present and has offered his assistance with the board as needed.

**Minutes of Last Meeting (Jan 10, 2006):** Minutes were approved.

1. **Treasurer:** Treasurer's report was provided and reviewed. There were some clarifications and questions that we need George to answer for next meeting:
  - a. Report shows two scholarship checks (Heather Holmes & Andrew Fry) yet there were three scholarships awarded. Clarification requested as the annual report also shows \$3000.
  - b. The issue of our tax exempt status was raised and why we weren't a tax exempt organization.
  - c. Should we invest some of our money into a Certificate of Deposit or other interest bearing account?
  - d. ACTION ITEMS: George will provide update on these items at next meeting.
2. **Programs:**
  - a. Winter Dinner Banquet

- i. Has been scheduled for Mar 29 to be held at the Hilton in downtown Salt Lake City. We will begin at 6:00 pm with Dinner at 7:00 (as last year).
- ii. Judy will provide information on costs by the end of the week. Brief discussion on how much the chapter should cover.
- iii. The speaker will be Ernie Wessman, Vice President Safety and Environment at PacifiCorp.
- iv. Discussed potential donors for this year's banquet. David provided a list of last years donations and based on discussion at the meeting will forward a copy with assignments for contacts to the board later this week. David has also drafted a letter that individuals can use if desired as they make contact. The board felt that we would offer three levels of recognition at \$100, \$200 and \$400 with their name listed for \$100, their name and logo for \$200 and a larger name and logo for \$400.
- v. Kevin will be asked to do the brochure for the dinner again this year.
- vi. Also divided among the board was a list of all members that would be called and personal contact made to invite to the dinner.
- vii. Deanna challenged the board members to each contribute \$10 for a combined \$100 sponsorship at the dinner.
- viii. Judy will call Jayme Graham at AWMA HQ office to make arrangements for the centennial traveling trophy to be here for our dinner.

b. ACTION ITEMS:

- i. David will finalize the list of potential sponsors and members of board will contact companies for possible sponsorship money as assigned.
- ii. All members will contact members offering an invite to the dinner as assigned.
- iii. Judy will contact Kevin regarding the brochure.
- iv. Judy will provide the board with the cost breakout and recommendation for charges for the dinner this week (Feb 13-17).
- v. Judy will contact AWMA HQ reference the centennial traveling trophy.
- vi. Alex will provide an email to members on the dinner as soon as we finalize the cost information.

3. **Membership Committee**

- a. Dave Hansell reported that we had 91 members, but there was some question about this number.
- b. Dave will check with Glen Roberts, previous Membership Director, regarding membership list issues. He will also contact AWMA HQ on how to access the list from the website.
- c. ACTION ITEMS: Dave will follow-up with Glen and AWMA HQ on membership list issues.

4. **Education Committee**

- a. Deanna updated us on the Science Fairs. The board had previously approved six \$50 gift certificates for a designated winner at each of the major fairs in the state. Deanna will draft some judging criteria to be used and circulate to the board.
- b. ACTION ITEM: Deanna will draft criteria for judging at the Science Fairs.

5. **Communications:**

- a. Alex has been coordinating with Elizabeth Lowes on transitioning of these duties.
- b. A email and web notice will be sent/posted next week regarding the dinner meeting.
- c. We need to start thinking about the winter newsletter. David will provide an article for the Chairs Corner portion of the newsletter.
- d. ACTION ITEMS:
  - i. Alex will send email and post on web, the information regarding the dinner after costs are finalized.
  - ii. David will prepare an article for the winter newsletter.

6. **Other Issues:**

- a. Chapter History. Joe handed out a draft of our chapter history. Elizabeth Lowes has helped him prepare this document that we can use at our annual dinner and post on our web site.
- b. IOT for Lynn Menlove. We discussed sending Lynn to the Incoming Officers Training in Pittsburg that is offered by the Association. We will query RMSS to see if they will fund 50% of the costs again this year. The general consensus of the board is that we should provide the means for Lynn to go to the training.

7. **Next Meeting:** The meeting was adjourned at 1:30 pm. The next meeting was scheduled for Tuesday, March 14, 2006.