

Great Basin Chapter, Air and Waste Management Association Board Meeting

Minutes for January 11, 2005

Present: Kevin Ovard, Deanna Anderson, Elizabeth Lowes, George Wilkerson, Judy Moran, Joe Martone, Glenn Roberts, David Jelmini,

Absent: Mike Tomko, Russ Christensen, Rick Sprott, Renee Zollinger, Regg Olsen

Meeting called to order at 12:00 pm. Agenda was provided.

1. **Minutes of Last Meeting December 15, 2004:** The Board approved the minutes of the last meeting.
2. **Membership Committee Report:** Chapter membership stands at 87. Organizational memberships have helped with overall chapter membership. The Board discussed the problem that changing membership information on National's Web site can be difficult. The board discussed the fundamental issue of what services the association should provide members and decided that during the upcoming year the focus of the local chapter should be to provide membership with more practical benefits.

Elections: Seventeen members voted. Some e-mail problems were noted with regard to the electronic ballot. The idea of confirmation e-mails was discussed. It was also decided to use "AWMA" in the e-mail subject line for future emailing.

Action Items:

Kevin will call Karen Houlihan to discuss issue regarding updated membership information on-line.

3. **Education.** Deanna contacted several financial aid offices to discuss the availability of scholarships. She received three applications from UVSC. She also received a late application from a U of U student. The board decided that the scholarship checks should be written out to both the school and recipient. The Board suggested advertising the scholarship to the general membership via e-mail. The Board also discussed changing the award date, perhaps changing it to a Fall date. The board discussed the possibility of opening up the potential pool of scholarship candidates to the high school level. At this time it was decided not to include high school students in the pool of possible scholarship applicants. It was suggested to contact Delbert Eatough (BYU) and Randy Martin (Utah State) regarding scholarship programs. The goal of the Board is to give away the scholarship money more effectively.

Deanna said there are two science fairs scheduled for March (U of U and Weber State).

Action Items:

- Judy and Kevin will assist Deanna with review of the scholarship applications.
- Kevin would like Deanna & David to work together on reassessing scholarship program. Go back to financial aid offices and find out why response was so poor. Kevin would like a report within 2 months.
- Liz to send out brochure on scholarships
- Deanna will work to get others involved in scholarship activities (Randy, Delbert).

4. **Communications:** There was a brief discussion regarding the contacts of the upcoming newsletter.

Action Items:

- Kevin will write Chair's Corner for newsletter.
- Newsletter should go out by 1/25/05 (Liz)
- Liz will talk to Rick Sprott regarding putting links on GBC's web site directly back to state documents (not putting state documents physically on our site).
- George working to put work on a Q&A Board on web site.
- Liz to talk to the Department of Solid and Hazardous Waste regarding putting links on GBC's web site directly back to state documents (not putting state documents physically on our site).
- George will put a link back to National's job announcement page on GBC's job announcement page.
- Liz will put scholarship information on website.

5. **Programs:** Kevin discussed the need to pull in other members to assist with planning meeting and finding speakers. The board discussed the major problems in finding quality speakers which often delays meeting dates/locations. A long debate was made regarding monthly versus quarterly meeting. Liz felt we should lay out an agenda and LOCK in the meeting dates. Other board members felt that monthly meeting might be beneficial. A motion was made and passed to plan four events and one tour per year. Schedule of events are as follows:

February 24, 2005 Lunch

April 21, 2005 Dinner

June 23, 2005 Luncheon

August 25, 2005 Holcim Tour

October 27, 2005 Luncheon

Action Items:

- Glenn and Liz to put our flyer to list above activities and distribute to general membership
- Joe to check on audio webcasts
- Judy to discuss possibility of hosting NSR Reform Workshop with Regg during February Board Meeting
- Judy to set up committee with 4-5 people to assist with program planning.

6. **Treasurer's Report:** The Chapter had a checking balance of \$7,345.10 on January 1. There was no activity in December. George said that the educational monies held at National for several years had been released and had been deposited in the GBC's checking account. The amount of the check was \$6,885 which was the total amount due. These funds will be reflected in the next financial statement.

7. **Other:** Transition Planning.

Action Items:

Need pictures of David and Liz for web site.

Joe reiterated that David should consider going through AWMA's new officer training.

Next Meeting: The meeting was adjourned at 1:40 pm. The next meeting was scheduled for Tuesday February 8, 2005.